

# Referat årsmøte for OSI Tennis

**Location:** Domus Athletica

**Time:** Friday, November 8th 2019, 18:00-20:00

## Agenda:

1. meeting constitution
  - a. Approval of fremmøtte representanter
  - b. Approval of convening
  - c. Approval of agenda
  - d. Approval of election protocols
  - e. Election of moderator, referent and
2. Orientation
  - a. Activity analysis of 2019
  - b. Plan of activities for 2020
  - c. Financial analysis
3. Practice times
4. Coaching
5. Received topics
6. Member representatives
7. Christmas party
8. Election
9. Miscellaneous

Dag Einar Kjøs Schiong

Secretary, OSI  
Tennis

## 1. Meeting constitution

### 1a

**Name:** Secretary

**Date:** 08.11.2019

**Type:** decision

### Approval of representatives

Decision: Approved

### 1b

**Name:** Secretary

**Date:** 08.11.2019

**Type:** decision

### Approval of convening

Is the convening approved?

Comment, Janicke: The list of topics was published late (1 day before), and it was not clear where the official documents were located before the meeting.

Answer: This will be improved on in the future, especially now that the OSI websites have been updated.

Decision: Approved

## **1c**

**Name:** Secretary

**Date:** 08.11.2019

**Type:** decision

## Approval of agenda

Is the agenda approved?

Decision: Approved

## **1d**

**Name:** Secretary

**Date:** 08.11.2019

**Type:** decision

## Approval of protocols

Are the protocols approved?

Comment, Janicke: What are the protocols?

Answer: These are basic “rules” and descriptions of functions that every club in OSI are submitted to, and are available on the main website.

Decision: Approved

## **1e**

**Name:** Secretary

**Date:** 08.11.2019

**Type:** decision

## Approval of moderator, referent and members to sign the protocol

Moderator: Krithika Gunesegaran

Referent: Dag Einar Kjøs

Member to sign 1: Charlotte

Member to sign 2: Lotta

Decision: Approved

## **2. Orientation**

### **2a**

**Name:** Håvard Næss, President

**Date:** 08.11.2019

**Type:** Information

## Board orientation

The board members will inform on what has happened in the club this past year.

### **President:**

What we did in 2019:

- Got a deal with NIH, providing us courts for the outdoor season.
- Got 2 excellent instructors + me, for the main part of season.
- A better and larger OSI Tennis family than I have ever experienced

Plans for 2020

- Adapt for a larger amount of members and use the opportunity to create great social events.
- Find ways to make it easier for potential members to join.
- Make it cool to “sitte i styret”

**Vice president:**

What we did in 2019:

- Provided more practice times in the evening than last year.
- Managed to gather some prizes at the Student games in Trondheim in february and “Kampen om hovedstaden” in september.
- The division team played their first season in 3rd division, and managed to stay there, providing better publicity and a better offer for the high level players.

Plans for 2020

- Provide more coaches. Try to make arrangements over week-ends with coaching. This has to be well planned. Since it's gonna be costly due to many hours, a one-time fee should be charged.

- Try to coordinate the instructors so that the players learn the same technique.
- Send potential instructors to trainer course. These must of course be motivated and willing to help the club for a long time.
- Work actively to get better practice times at OTA, and also try to get better deals for the weekend sessions.
- Communicate with spond and motivate them to implement the functions we want

### **Recruitment responsible:**

What we did in 2019:

- Arranged stand on association days at OsloMet and UiO in January and OsloMet, UiO and MF in August with many interested.
- Handed out flyers and hung up posters to promote the club.
- Organized 20 trial sessions at three different levels in August for those who were interested, with over 100 attending. We could have arranged several more try-outs but we did not have the capacity to do so.
- Achieved goal from 2018 of becoming a club with more than 100 paying members

Plans for 2020

- Participate at the association days at UiO and OsloMet.
- Hang up posters at different schools.
- Continue to grow as a club in terms of members.

### **Maintenance & Equipment:**

What we did in 2019:

- About the clay court at Blindern Students home, and why we don't cooperate with Blindern anymore
- About the (new) deal with NiH and their hard court(s)
- About our equipment at Hasle, and why it's important to lock rackets and keep things in order. (good) Balls rackets get stolen if not locked.
- About equipment in FiL's container at Frogner
- Nick hosting some of our equipment at Frogner stadion (stringing machine + more)
- About club clothing and ClubAssist

#### Plans for 2020

- Maintain our deal with NiH, and make sure the courts look respectable and playable. Possibly work out an even better deal with more court time
- Keep on trying to have control on our equipment at Hasle and Frogner
- Possibly buy/get hold of needed equipment (e.g. balls, rackets etc.)
- Possibly look out for other tennis courts we can make deals about using
- Comments, suggestions or thoughts regarding equipment, courts, maintenance?

Question: Where is the equipment at Hasle?

Answer: It is right by the entrance, in a closet behind the reception as well as in the glass rooms to the right of the entrance.

Question, Charlotte: There is an outdoor court near Njård, and at HTK. Is it possible to rent these?

Answer: We used to rent at HTK, but their prices are currently too high.

Question, Dragutin: Could we have some equipment at Frogner during the outdoor season?

Answer: This is something we can improve on.

Comment, Kjetil: Kjetil is stepping down from his position, and encourages members to run as a candidate to fill this.

Question: How long are you elected for?

Answer: In general, until the next annual meeting in 2020.

#### **Treasurer:**

What we did in 2019:

- Lowered semester fee to 600/900 for students/non-students
- Sendt Håvard on trainer 2 course
- Applied for 60 000NOK from OSI's "Arealpott" (accepted)

#### Plans for 2020

- Keep the low semester fee
- Find new ways of providing income

- Spending money efficiently, mostly based on rent of courts, but also equipment, courses, social arrangements etc.

Comment, Joachim: Feedback regarding how we can save money are welcome.

### **Beach Tennis -responsible:**

What we did in 2019:

- Arranged practice sessions (BT) at Sognsvann and Frognerparken
- Started with regular practices at OTA

Plans for 2020

- Continue with regular practices (both indoor/outdoor season)

Comment, Daniel: Also wants to combine tennis and beach tennis for a social event and tournament.

### **PR-responsible:**

What we did in 2019:

- <https://www.instagram.com/ositennis/>
- Check it out B)
- Guided and helped new recruiting officer and stepped in as interim economy officer

Plans for 2020

- Spread awareness of our social media, include all levels and members!

Question, Dragutin: Could we make videos of practices?

Answer: Yes, and we would love to receive any help or input on this idea!

### **Secretary:**

What we did in 2019:

- We've had 8 board meetings in the last year, which means once a

month excluding vacation time. We are currently 121 paying members which is awesome, and might be the most we've ever been!

Plans for 2020

- Keep having regular meetings, and maintain quick responses to new membership applications and questions.

### **Social officer:**

What we did in 2019:

- We've arranged several parties and socials the past year
  - Julebord 2018
  - Kick Off Party
  - Våryr 2019 (pregame at Uvisst)
  - Summer Party
  - Beach Tennis i Frognerparken
  - Yearly meeting and party (today)
  - Julebord 2019 (Hopefully)

Plans for 2020

- Continue with more social events and parties to get members to connect with each other no matter what level of tennis they play.

Comment, Pia: Stepping down as social chair, so if you want to participate in the board, this position is open!

## **2b**

**Name:** The board

**Date:** 08.11.2019

**Type:** Information

## **Walkthrough of activity plan**

Chairman of the board does a brief walkthrough, and answers questions.

Haavard: We have not had an official activity plan for 2020, but we wish to receive feedback on both short-term and long-term goals from the members.

Question, Janicke: Do you have an idea on how to increase the flow of feedback to the board?

Answer: We have encouraged instagram competitions, and as a topic later we will try to elect member representatives who will have a direct line of communication to the board.

Question, Cristina: Will there be more intermediate coaching:

Answer: Yes, hopefully. We are always looking for more coaches and sessions with instruction.

## 2c

**Name:** The board

**Date:** 08.11.2019

**Type:** Information

## Walkthrough of financial situation

Comment, Janicke: Since you are asking for advice on how to improve the financial situation. It would be wise to publish the budget before the meeting, so members can prepare.

Joachim (while reviewing the budget): Most of our expenses are in renting courts, mainly at Hasle. The budget is balanced, and we are spending almost exactly what we are receiving.

Question, Charlotte: Spond keeps track of attendance, could you review this data

and remove sessions that are poorly attended.

Answer: Our times at Hasle is very dependent on what is available. Many of the practice times we would want are not vacant.

### 3. Practice times

**Name:** The board

**Date:** 08.11.2019

**Type:** discussion

### Practice times

As we speak, we have 17.5 Beginner (+3.5), 18 Intermediate (+6), 10.5 (-3.5) Advanced, 2 Division Team and 3 Beach Tennis (+3) court hours pr week at Njård and OTA.

How does this work?, What can be better?

Question, Janicke: Are these numbers adjusted for the increase in members and different levels?

Answer: Yes, we try to adjust the practices to the demand of our members. Also, there might be some overlap between levels, and we do not have an exact number of either group.

Question, Jack: How are members placed in groups based on level?

Answer: Everyone chooses for themselves. Hopefully members will be fair in the assessment of their level. Also, when there is a coach present, they will be happy to let you know what level you should attend if asked. Finally, we also have guidelines on levels of play on our website.

Question, Dragutin: Can we increase the length of practices/court time on the same day, so that less court time will be wasted?

Answer: That is an idea we will consider in the future.

Comment, Thea: Court times late at night go very fast.

Comment, Kjetil: It has always been a challenge to find a balance of court time for different practices.

Question, Charlotte: Have heard that you can only attend 2 practices each week?

Answer: You can always sign up for more if there are spots available 24 hours before or later.

Comment, Jarle: Sometimes the practices during the day are completely empty, so perhaps the 24-hour rule should not apply here. Be respectful and use common sense.

Comment, Krithika: It is very important to let fellow players know if you cannot attend a practice you signed up for.

Question, Cristina: Is it a problem to play for longer at Hasle if courts are empty late at night?

Answer: It is probably OK to play a few extra minutes, but be respectful and leave if anyone have booked the courts or if it is a problem.

## 4. Coaching

**Name:** The board

**Date:** 08.11.2019

**Type:** discussion

## Coaching

We have been working on getting more coaches for beginner and intermediate practices, and most of these coaches have received formal training. From earlier this year, coaches started receiving an hourly wage for participating!

So, what is your impression of the coaching sessions so far? Anything we can improve on, or was there something you thought was good?

Comment, Thea: Nick was a very good coach!

Comment, Charlotte: Jasmina had a great focus on technique!

Comment, Krithika: Haavard is a bit quiet, he should speak up.

Question, Janicke: A year ago (ish) we had courses over time. Could we bring this back? Would also be a nice way to earn a little extra from members.

Answer: It is mainly an issue of insufficient available coaches. We would like to do this again at some point if possible. Also, it lacked flexibility for members and since we mostly consist of students, attendance was not consistent enough. We will reconsider this possibility, though, especially as a part of next years plan.

## 5. Received topics

**Date:** 08.11.2019

### 5.1, Feedback

**Name:** Kjetil Taksdal

**Type:** discussion

- **The different levels of play (beginner, intermediate, advanced).** How does it work. Feedback from the audience appreciated.
- **Does everyone get to play?** At least a little bit? Is there a tendency that a few people are taking up the majority of spots available on sessions? Remember the limit of 2 practices a week during the indoor period due to limited court time (signing up 24 hours or later before start does not count)
- **How does our booking system (Spond) and booking rules work?** Feedback appreciated.
- Comment, Joakim: Spond is not very organized in and of itself.
- Comment, Håkon: Everyone receives messages that are sent via practices.
- Comment, Joakim: Spond spams our emails.
- Comment, Martine: Sessions are hard to find once you sign up.
- **Tennis balls on practices:** I recommend everyone to contribute with a few good/decent tennis balls on common sessions. Especially on advanced-sessions where the level is higher and the shape of the balls have a lot to say. It is discouraging if a few people are always the ones bringing decent balls while others don't.
- Comment, Jarle: Use common sense and fill up empty sessions during the day, even if you have played more than 2 times already that week.
- Comment, Drago: Can we cancel sessions that are not used?
- Answer: Hard to keep track, and we do try to cancel undesirable practice times.
- **How are we doing regarding communication?** Information to members? The website? Social media? mail and messages? Feedback appreciated!
- Comment, Charlotte: At first I did not have a racket, and was told it would be possible to rent a racket. We could need an explanation of how.
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## 5.2, A thank you to Nick Adrian

**Name:** Kjetil Taksdal

**Type:** Information

Big creds to Nick for the huge effort he has done for us the past year: coaching, arranging joint sessions between OSI and FiL, joint OSI and FiL club championship, helping us get court time, stringing rackets, storing equipment and more. All of this without getting paid or being part of the board. An applause for a true hero please!

## 6. Member representatives

**Name:** The board

**Date:** 08.11.2019

**Type:** discussion

We are considering trying out an arrangement where each level (Beginner, Intermediate and Advanced) has one representative that the members can communicate with, making it easier to get a clear view of what can be better in the club (practice, social, economy etc.)

If decision is approved, there will be an election of representatives at the end of the meeting.

Feel free to ask questions before we vote.

Should we have representatives?

Outcome: All votes for.

## 7. Christmas party

**Name:** The board

**Date:** 08.11.2019

**Type:** discussion

### Christmas Party

As per last year, we wish to arrange a christmas party. We have previously held this at the chemistry faculty or Niels Henrik Abels hus, with catering from Strøm-

Larsen. What do you think? Should we repeat this or go out to eat?

Any volunteers for the christmas party committee?

Comment, Krithika: Feel free to contact us later if you wish to participate.

## 8. Election

**Name:** The board

**Date:** 08.11.19

**Type:** Decision

### 8.a, Election of new Board

New board is to be elected

Brief description of positions (through the website).

Anyone who wants to run for a position on the board now has the chance to present themselves and why they wish to contribute.

#### Positions

:

- President: Håvard Næss (elected unanimously)
- Vice President: Jarle Kirkeby (elected by one vote ahead)
- Treasurer: Joachim Brodin (elected unanimously)
- Secretary: Dag Einar Kjøs (elected unanimously)
- Recruitment responsible: Juliana Martinsen (elected unanimously)
- Maintenance & Equipment: Joakim Langthaler (elected unanimously)

- PR-responsible: Krithika Gunesegaran (elected unanimously)
- Social officer: Charlotte (elected unanimously)
- Beach Tennis: Daniel Sveen (elected unanimously)

## 8.b, Election of representatives

Representatives for each level (Beginner, Intermediate and Advanced) is to be elected.

- Beginner:
- Intermediate: Thea
- Advanced: Jack

Comment, Joakim: We should ask everyone in the club.

Decision: Thea and Jack 19 votes for, 1 abstained.

## 9. Miscellaneous

Nick Adrian (by proxy Jarle): Club championship 1. May

Comment, collective: We are positive to the idea, and would like Nick to present this to the board at a later meeting.

Date: 08.11.19

Name: Charlotte Walker

Signature: Charlotte Kathleen Walker

Date: 08.11.19

Name: Lotta Larsson

Signature: Lotta Larsson